

NATIONAL DONG HWA UNIVERSITY
Guidelines for Doctoral Dissertation Proposal Review for the
Ph.D. Program in Asia-Pacific Regional Studies

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- Article 1 These guidelines are issued to regulate matters related to the review process of doctoral dissertation proposals submitted by graduate students in the Ph.D. Program in Asia-Pacific Regional Studies (hereinafter referred to as “the Program”), National Dong Hwa University.
- Article 2 Program Ph.D. students must complete and submit a “doctoral dissertation proposal review” at least six (6) months prior to degree examination. Upon completion of such review, students must revise their proposal based on committee members’ feedback and submit the revised proposal to their dissertation advisor for approval before being permitted to apply to take the degree examination.
- Article 3 Review procedures
1. Deadline: The “doctoral dissertation proposal review application” shall be submitted at least one month prior to the dissertation proposal review meeting.
 2. The contents of the dissertation proposal shall include: the title of the dissertation, research motivation and objectives, review of the literature, research methodology, research procedures, expected outcomes, and reference bibliography.
 3. Review process: The submission of any doctoral dissertation proposal for review shall require the approval of the dissertation advisor, who shall convene the dissertation proposal review meeting.
 4. The Dissertation Proposal Review Committee shall consist of three (3) to five (5) members, with the dissertation advisor as the convener and *ex officio* member. The remaining Committee members shall be professors holding the title of associate professor or above nominated by either the dissertation advisor or the Program Director.
 5. Review time: All dissertation proposal review meetings shall be completed at least three weeks prior to the last day of the semester.
 6. Doctoral students may only begin dissertation research after the Committee members have completed the “doctoral dissertation proposal review opinion sheet” and approved their dissertation proposal.
 7. In principle, the title given on the dissertation proposal shall be the same as that of the dissertation itself. Any changes or adjustments to the title must be approved by the advisor.
 8. In the event that a revision to the proposal is necessary, the advisor has sole discretion as to whether another review is necessary based on the extent to which the topic and scope of research are different from the original.

Article 4 These guidelines and their amendments shall become effective following the approval of the Program Affairs Meeting. The same procedure shall be carried out when amendments are made.

Note: This document was translated from the original Chinese version. In the case of any discrepancy between the two, the Chinese version shall prevail.