

**NATIONAL DONG HWA UNIVERSITY**  
**Guidelines for Graduate Course Work for the**  
**Ph.D. Program in Asia-Pacific Regional Studies**

Passed in the 2<sup>nd</sup> Program Affairs Meeting in the Academic Year 2020-21, November 24, 2020

- Article 1 These guidelines are issued pursuant to the *Degree Conferral Guidelines* and other applicable regulations of National Dong Hwa University (hereinafter referred to as NDHU) to regulate matters related to course registration by graduate students in the NDHU Ph.D. Program in Asia-Pacific Regional Studies (hereinafter, “the Program”).
- Article 2 The period of study for students in the Program shall be two to seven years. Students admitted as working professionals may be granted an extension of up to two years.
- Article 3 Course registration requirements:
1. The minimum graduation credit requirement for Ph.D. students in the Program is 28 credit hours, including 13 credit hours of compulsory course work and 15 credit hours of professional electives. The curriculum design shall be established separately by the Program.
  2. Students in the Program may take no more than 10 credit hours of courses per semester.
  3. Before graduation, Ph.D. students in the Program must take one of either Independent Research or Resident Research (4 credit hours each) as part of their 13 credit hours of compulsory course work.
  4. For courses not offered by the Program but required as part of their research, students may apply to take courses at the master’s and doctoral level offered by other departments or institutes (excluding in-service master’s programs) at NDHU or another university. With the prior approval of the Program, up to 6 credit hours in courses acquired from another institute/university may be accounted as professional elective credit hours.
  5. Pursuant to the *NDHU Guidelines for Academic Research Ethics Education Course*, Ph.D. students in the Program shall take and pass the Academic Research Ethics Education Course in the first year of their studies. Students who fail the course may retake it prior to applying for the degree examination. Students who have not completed the course are forbidden from applying for the examination. Ph.D. students who claim to have taken the course in their master’s program may be exempt from the foregoing requirement by presenting evidence to that effect.
  6. Students who fail to complete the preceding requirements within the stipulated period of study shall be ordered to withdraw from the Program.
- Article 4 Matters related to students’ degree examinations shall be handled in accordance with *NDHU Guidelines for Doctoral and Master’s Degree Examinations* and *NDHU General Guidelines for Dissertation Advising and Degree Examinations for the Ph.D. Program in Asia-Pacific Regional Studies*.
- Article 5 These guidelines shall become effective following the approval of the Program Affairs Meeting. The same procedure shall be carried out when amendments are made.

**Note:** This document was translated from the original Chinese version. In the case of any discrepancy between the two, the Chinese version shall prevail.